**Prateek Shandilya**

+91-7678555911|[prateekshandilya5@gmail.com](mailto:prateekshandilya5@gmail.com)|[linkedin.com/in/prateek-shandilya-00b587272](http://www.linkedin.com/in/prateek-shandilya-00b587272) | Male, 21, India

**Work Experience:**

Data Analyst (Internship): **Aviva Life Insurance** Nov’24-May’25

 Worked as a Data Analyst at **Aviva Life Insurance**, using **Excel, VBA, and SQL**.

 Prepared and sent **daily performance and operational reports** to stakeholders.

 Managed **ad-hoc data requests** and developed **custom reports** for various departments.

 Created and maintained **trackers** to monitor KPIs and team activities.

 Automated **data fetching and report generation** using **Excel VBA**, improving efficiency.

 Implemented **mail automation** via VBA to streamline routine email communications.

 Utilized **SQL** for data extraction, manipulation, and analysis from internal databases.

 Collaborated with **cross-functional teams** to gather requirements and deliver accurate reports.

 Ensured **data accuracy**, **timely delivery**, and provided **actionable insights** to support decision-making.

**Education**

 Class **10th**(Central Board of Secondary Education): 65% Apr’19-May’20

 Class **12th** (Central Board of Secondary Education): 60% Apr’21-May’22

 Graduation **BCA** (Maharishi Dayanand University): (Pursuing) Sep’22-Jul’25

**Skills**

 **Microsoft Excel:** V-lookup, X-lookup, Sumifs, Countifs, Pivot Table, Conditional Formatting Etc.

 **SQL Database:** Microsoft Server, Oracle Database, Postgre SQL, Etc.

 **Power BI:** DAX Functions, Power Query, Data Modelling & Relationship, Interactive Dashboard Etc.

 **Python:** Numpy, Pandas, Metaplotlib Etc.

**Projects**

 **(**[**Visit**](https://github.com/Trend-Tracker/Sql_Inventory_Project)**)** **SQL Inventory Management System:** Designed and implemented a relational database using SQL with five core tables—Customer, Orders, Product, Stock, and Supplier. Developed complex queries, views, and stored procedures for order tracking, billing, and customer/supplier management. Implemented triggers to auto-update stock levels upon new order insertion, ensuring real-time inventory accuracy.

 **(**[**Visit**](https://github.com/Trend-Tracker/Choclate_report_PowerBi)**)** **Power BI Chocolate Sales Report:** Developed an interactive dashboard to analyze team-wise chocolate sales performance, identifying the top-performing team and top 4 salespersons within it. Utilized forecasting to project sales trends for the next three months, enabling data-driven decision-making.

**Achievements & Responsibilities**

 **Team Supervisor** of my volleyball team where we placed out of 20 teams.

 Got Basic and intermediate level of certificate on **HACKERRANK** in **SQL**.